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Statistics: Duke University Libraries

Association of Research Libraries (ARL) Statistics 2002/2003

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ARL Information

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- [ARL Ranking & Statistics](#)
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Questions?

Contact **Yvonne Belanger**
yvonne.belanger@duke.edu
 (919) 660-7892



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Duke University Libraries Statistics 2002/2003 Summary

	2002/2003	2001/2002	Change	%
• Volumes held	5,360,303	5,234,338	125,965	2.3%
• Microforms held	4,256,544	4,172,847	83,697	1.9%
• Monographic volumes purchased	76,371	64,357	12,014	15.7%
• Current serials received	38,112	36,995	1,117	2.9%
• ILL provided	45,695	49,768	-4,073	-8.9%
• ILL received	17,293	16,909	384	2.2%
• Total circulation	546,063	520,209	25,854	4.7%
• Cataloged titles online	3,279,836	3,123,653	156,183	5%
• Percentage of cataloged titles online	99%	99%	0	0.0%
• Total expenditures	32,315,593	30,590,156	1,725,437	5.3%



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Statistics: Duke University LibrariesARL STATISTICS QUESTIONNAIRE, 2002/2003

COLLECTIONS

Volumes in Library:

- 1a. Volumes held June 30, 2002 (Exclude microforms, uncataloged govt. docs., maps, a/v material)*_5,234,338_
2. Volumes added during year -- Gross (Exclude microforms, uncataloged govt. docs., maps, a/v material.)_131,051_
- 2a. Volumes withdrawn during year (Exclude microforms, uncataloged govt. docs., maps, a/v material.)_5,086_
3. Volumes added during year -- Net * _125,965_
1. Volumes held June 30, 2003 _5,360,303_
4. Number of monographic volumes purchased* (Volumes for which expenditures are reported on line 16.)_76,371_

Serials:

5. Number of current serials, including periodicals, purchased _35,963_
6. Number of current serials, including periodicals, received but not purchased (exchanges, gifts, deposits, etc.) _2,149_
7. Total number of current serials received _38,112_

Other Library Materials. Total number of pieces held June 30, 2003:

8. Microform units _4,256,544_
9. Government documents not counted elsewhere _1,245,919_
10. Computer files_7,628_
11. Manuscripts and archives (linear ft.)* _42,003_

Audiovisual materials:

12. Cartographic*_130,376
13. Graphic*_320,298_
14. Audio*_44,920_
15. Film and Video*_52,923_

EXPENDITURES Reported in Canadian dollars? No

Library Materials

16. Monographs (Expenditures for volumes reported on line 4) _4,065,308_
17. Current serials including periodicals _7,684,014_
18. Other library materials (e.g., microforms, a/v, etc.)* _64,949_
19. Miscellaneous (All materials fund expenditures not included above)_731,572_

20. Total library materials _12,545,843_

21. Contract binding _289,059_

Salaries and Wages

22. Professional staff *_7,482,978_

23. Support staff _4,750,896_

24. Student assistants* _638,014_

25. Total salaries and wages* 12,871,888_

26. Other operating expenditures* _6,088,803_

27. Total library expenditures* _32,315,593_

PERSONNEL

28. Professional staff, FTE _141_

29. Support staff, FTE _163_

30. Student assistants, FTE _44_

31. Total FTE staff _348_

INSTRUCTION

32. Number of library presentations to groups _992_

Figure based on sampling? No

33. Number of total participants in group presentations reported on line 32 _10,362_

Figure based on sampling? No

REFERENCE

34. Number of reference transactions _114,075_

Figure based on sampling? Yes

CIRCULATION

35. Number of initial circulations (excluding reserves) *_340,109_

36. Total circulations (initial and renewals, excluding reserves)* _546,063_

INTERLIBRARY LOANS

37. Total number of filled requests for materials provided to other libraries _45,695_

38. Total number of filled requests for materials received from other libraries _17,293_

PH.D. DEGREES

39. Number of Ph.D.s awarded in FY 2002-2003 _219_

40. Number of fields in which Ph.D.s can be awarded _42_

FACULTY (See instruction Q41)

41. Number of full-time instructional faculty in FY 2002/2003 _908_

ENROLLMENT - FALL 2002 (TOTALS)

- 42. Full-time students, undergraduate and graduate _12,105_
- 43. Part-time students, undergraduate and graduate_383_
- 44. Full-time graduate students _5,958_
- 45. Part-time graduate students_324__

LOCAL CHARACTERISTICS or ATTRIBUTES

- 46. Basis of volume count is: X Physical _____ Bibliographic
- 47. Government documents are included in count of Current Serials. No
- 48. Fringe benefits are included in expenditures for salaries and wages. No
- 49. Law Library statistics are included. Yes
- 50. Medical Library statistics are included Yes
- 51. Other main campus libraries included: [list in "Footnotes" below].
- 52. Branch Campus Libraries. (See paragraph six of the "General Instructions")

Figures include branch CAMPUS libraries: Yes We have only one campus.

If branch campus libraries are included, please specify which campuses in "Footnotes" below.

If branch campus libraries are not included, please specify which campuses in "Footnotes" below.

FOOTNOTES

- #2 Increase due to bar-coding of History of Medicine journals in the Medical Center Library.
- #2a Decrease due to the withdrawal of fewer volumes in the Perkins library.
- #3 Increase due to the bar-coding of History of Medicine journals in the Medical Center Library and a decrease in volumes withdrawn during the year.
- #4 Increase due to a significant increase in acquisition's processing in the Perkins library.
- #12 Decrease due to an increased amount of withdrawn cartographic items from the map collection.
- #13 Decrease due to major weeding because of age and more accurate information from DRA report in the Medical Center Library.
- #18 Decrease due to significant budget cuto in the Medical Center Library.
- #43 Increase due to a normal variation of part-time graduate student enrollment influenced by various factors.



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Statistics: Duke University LibrariesARL STATISTICS QUESTIONNAIRE, 2002/2003ARL STATISTICS QUESTIONNAIRE, 2002/2003 Ford Library at the Fuqua SCHOOL OF BUSINESS

COLLECTIONS

Volumes in Library:

- 1a. Volumes held June 30, 2002 (Exclude microforms, uncataloged govt. docs., maps, a/v material) _25,451_
2. Volumes added during year -- Gross (Exclude microforms, uncataloged govt. docs., maps, a/v material.) _1,695_
- 2a. Volumes withdrawn during year (Exclude microforms, uncataloged govt. docs., maps, a/v material.) _1,559_
3. Volumes added during year -- Net _136_
1. Volumes held June 30, 2003 _25,587_
4. Number of monographic volumes purchased (Volumes for which expenditures are reported on line 16) _671_

Serials:

5. Number of current serials, including periodicals, purchased _246_
6. Number of current serials, including periodicals, received but not purchased (exchanges, gifts, deposits, etc.) _15_
7. Total number of current serials received (Add line 5 to line 6) _261_

Other Library Materials. Total number of pieces held June 30, 2003:

8. Microform units _446,631_
9. Government documents not counted elsewhere _0_
10. Computer files _461_
11. Manuscripts and archives (linear ft.) _u/a_

Audiovisual materials:

12. Cartographic _u/a_
13. Graphic _u/a_
14. Audio _u/a_
15. Film and Video _1,156_

EXPENDITURES Reported in Canadian dollars? No

Library Materials

16. Monographs (Expenditures for volumes reported on line 4) _54,995_
17. Current serials including periodicals _221,231_
18. Other library materials (e.g., microforms, a/v, etc.) _8,136_
19. Miscellaneous (All materials fund expenditures not included above) _480,175_

20. Total library materials _764,537_

21. Contract binding _2,104

Salaries and Wages

22. Professional staff _230,350_

23. Support staff _91,968_

24. Student assistants _61,918_

25. Total salaries and wages _384,236_

26. Other operating expenditures _22,473_

27. Total library expenditures _1,173,350_

PERSONNEL

28. Professional staff, FTE _4_

29. Support staff, FTE _3.5_

30. Student assistants, FTE _4_

31. Total FTE staff (Add lines 28, 29, 30) _11.5_

INSTRUCTION

32. Number of library presentations to groups _41_

Figure based on sampling? No

33. Number of total participants in group presentations reported on line 32 _1,088_

Figure based on sampling? No

REFERENCE

34. Number of reference transactions _1,957_

Figure based on sampling? No

CIRCULATION

35. Number of initial circulations (excluding reserves) _5,615_

36. Total circulations (initial and renewals, excluding reserves) _10,728_

INTERLIBRARY LOANS

37. Total number of filled requests for materials provided to other libraries _303_

38. Total number of filled requests for materials received from other libraries _357_

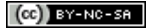
LOCAL CHARACTERISTICS or ATTRIBUTES


46. Basis of volume count is: Physical Bibliographic

47. Government documents are included in count of Current Serials. No

48. Fringe benefits are included in expenditures for salaries and wages. No





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ARL ACADEMIC LAW LIBRARY STATISTICS QUESTIONNAIRE, 2002/2003

COLLECTIONS

Volumes in Library:

- 1a. Volumes held June 30, 2002 (Exclude microforms, uncataloged govt. docs., maps, a/v material). _405,435_
2. Volumes added during year -- Gross (Exclude microforms, uncataloged govt. docs., maps, a/v material.) _11,099_
- 2a. Volumes withdrawn during year (Exclude microforms, uncataloged govt. docs., maps, a/v material.) _2,012_
3. Volumes added during year -- Net _9,087_

1. Volumes held June 30, 2003 _414,522_
4. Number of monographic volumes purchased _u/a_

Serials:

5. Number of current serials, including periodicals, purchased _7,353_
6. Number of current serials, including periodicals, received but not purchased (exchanges, gifts, deposits, etc.) _133_
7. Total number of current serials received _7,486_

Other Library Materials. Total number of pieces held June 30, 2002:

8. Microform units _968,344_
9. Government documents not counted elsewhere _0_
10. Computer files _175_
11. Manuscripts and archives (linear ft.)_86_

Audiovisual materials:

12. Cartographic _0_
13. Graphic_0_
14. Audio _277_
15. Film and Video_289_

EXPENDITURES Reported in Canadian dollars? No

Library Materials

16. Monographs (Expenditures for volumes reported on line 4) _192,514_
17. Current serials including periodicals _1,062,831_
18. Other library materials (e.g., microforms, a/v, etc.) _56,313_
19. Miscellaneous (All materials fund expenditures not included above)_78,259_

20. Total library materials _1,389,917_

21. Contract binding _23,013_

Salaries and Wages

22. Professional staff _737,200_

23. Support staff _387,517_

24. Student assistants _18,516_

25. Total salaries and wages _1,143,233_

26. Other operating expenditures _122,559_

27. Total library expenditures _2,678,722

PERSONNEL

28. Professional staff, FTE _10_

29. Support staff, FTE _13_

30. Student assistants, FTE _5_

31. Total FTE staff _28_

INSTRUCTION

32. Number of library presentations to groups _21_

Figure based on sampling? No

33. Number of total participants in group presentations reported on line 32 _284_

Figure based on sampling? No

REFERENCE

34. Number of reference transactions _2,545_

Figure based on sampling? No

CIRCULATION

35. Number of initial circulations (excluding reserves)* _19,320

36. Total circulations (initial and renewals, excluding reserves) _37,251_

INTERLIBRARY LOANS

37. Total number of filled requests for materials provided to other libraries _1,309_

38. Total number of filled requests for materials received from other libraries _856

LOCAL CHARACTERISTICS or ATTRIBUTES

46. Basis of volume count is: X Physical _____ Bibliographic

47. Government documents are included in count of Current Serials. No

48. Fringe benefits are included in expenditures for salaries and wages. No

51. Other main campus libraries included:

52. Branch Campus Libraries.

Figures include branch CAMPUS libraries: No We have only one campus.

If branch campus libraries are included, please specify which campuses in "Footnotes" below.

If branch campus libraries are not included, please specify which campuses in "Footnotes" below.

FOOTNOTES

#27. Held at end of fiscal year 2002 adjusted to: 205,569




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STATISTICS QUESTIONNAIRE, 2002/2003 PERKINS SYSTEM ONLY (Including the Divinity School Library)

COLLECTIONS

Volumes in Library:

- 1a. Volumes held June 30, 2002(Exclude microforms, uncataloged govt. docs., maps, a/v material) 4,530,685
2. Volumes added during year -- Gross (Exclude microforms, uncataloged govt. docs., maps, a/v material.) 105,690
- 2a. Volumes withdrawn during year (Exclude microforms, uncataloged govt. docs., maps, a/v material.) 1,371
3. Volumes added during year -- Net 104,319
1. Volumes held June 30, 2003 4,635,004
4. Number of monographic volumes purchased (Volumes for which expenditures are reported on line 16.) 74,584

Serials:

5. Number of current serials, including periodicals, purchased 24,125
6. Number of current serials, including periodicals, received but not purchased (exchanges, gifts, deposits, etc.) 1,972
7. Total number of current serials received 26,097

Other Library Materials. Total number of pieces held June 30, 2003:

8. Microform units 2,841,505
9. Government documents not counted elsewhere 1,245,919
10. Computer files 6,408
11. Manuscripts and archives (linear ft.) 35,361

Audiovisual materials:

12. Cartographic 130,336
13. Graphic 306,460
14. Audio 44,108
15. Film and Video 48,335

EXPENDITURES Reported in Canadian dollars? No

Library Materials

16. Monographs (Expenditures for volumes reported on line 4) 3,711,693
17. Current serials including periodicals 5,035,764
18. Other library materials (e.g., microforms, a/v, etc.) _u/a_
19. Miscellaneous (All materials fund expenditures not included above) 6,753
20. Total library materials 8,754,210

21. Contract binding 235,220

Salaries and Wages

22. Professional staff 5,587,851

23. Support staff 3,543,994

24. Student assistants 554,261

25. Total salaries and wages 9,686,106

26. Other operating expenditures 5,904,544

27. Total library expenditures 24,580,080

PERSONNEL

28. Professional staff, FTE 109

29. Support staff, FTE 125

30. Student assistants, FTE 35

31. Total FTE staff 269

INSTRUCTION

32. Number of library presentations to groups 546

Figure based on sampling? No

33. Number of total participants in group presentations reported on line 32 6,219

Figure based on sampling? No

REFERENCE

34. Number of reference transactions 84,059

Figure based on sampling? Yes

CIRCULATION

35. Number of initial circulations (excluding reserves) 298,385

36. Total circulations (initial and renewals, excluding reserves) 474,617

INTERLIBRARY LOANS

37. Total number of filled requests for materials provided to other libraries 25,421

38. Total number of filled requests for materials received from other libraries 13,528

LOCAL CHARACTERISTICS or ATTRIBUTES


46. Basis of volume count is: Physical Bibliographic

47. Government documents are included in count of Current Serials. No

48. Fringe benefits are included in expenditures for salaries and wages. No





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ARL SUPPLEMENTARY STATISTICS QUESTIONNAIRE, 2002/2003

I. EXPENDITURES Reported in Canadian dollars? Yes ____ No X

1-2. Computer Files, Electronic Serials and Search Services.

Questions 1 and 2 are intended to gather as complete a picture as possible of expenditures for electronic resources and services. Please use the Comments section to indicate any such expenditures you believe not to be covered by these questions. For each question, use the following general inclusion and exclusion guidelines:

Include expenditures for: electronic indexes and reference tools, electronic full-text periodical collections and electronic journal back-files and online searches of remote databases -- whether accessed remotely or installed locally from CD-ROM, magnetic tapes, magnetic disks, etc. Also include expenditures for materials purchased jointly with other institutions if such expenditures can be separated from other charges for joint services, fees paid to bibliographic utilities if the portion paid for computer files and search services can be separately counted, and equipment costs when they are inseparably bundled into the price of the information product.

Exclude expenditures for: bibliographic utilities, networks, and consortia that are unrelated to end-user database access, which should be reported in question 3, and library system software and software used only by the library staff, which should be reported in question 4.

1. Computer Files (one-time/monographic purchase) \$ 279,157

Report expenditures that are not current serials (i.e. are non-subscription, one-time, or monographic in nature) for software and machine-readable materials considered part of the collections. Examples include periodical backfiles, literature collections, one-time costs for JSTOR membership, etc.

Report expenditures from any of these categories from the 2001/2002 ARL Statistics Questionnaire: Monographs, Other Library Materials, Miscellaneous, or Other Operating Expenditures.

2. Electronic serials (on-going/leases/subscriptions) \$ 2,733,319

Report subscription expenditures (or those which are expected to be ongoing commitments) for serial publications whose primary format is electronic or for online searches of remote databases such as OCLC FirstSearch, DIALOG, Lexis-Nexis, etc. Examples include paid subscriptions for electronic journals and indexes/abstracts available via the Internet, CD-ROM serials, and annual access fees for resources purchased on a "one-time" basis, such as literature collections, JSTOR membership, etc.

Include expenditures that were reported as part of Current Serials on line 17 of the 2002/2003 ARL Statistics Questionnaire, or which were reported as part of Monographic, Other Library Materials, Miscellaneous, or Other Operating Expenditures.

2a. Electronic indexes and reference tools (Optional) \$ 168,415

Include subscription expenditures for purchase of or access to reference tools such as encyclopedias, almanacs, indexes and abstracts; exclude expenditures for indexes and abstracts which include substantial access to ASCII text or full images of serial content, which should be reported in question 2b.

2b. Electronic full text periodicals (Optional) \$ 639,395

Include: subscription expenditures for access to electronic versions of scholarly journals unless inseparably bundled with print subscription costs; expenditures for e-journal "aggregation" services; expenditures for indexes and abstracts which include substantial access to the ASCII text or full images of serial content.

NOTE: When supplying optional data, figures for 2a and 2b should equal the figure reported in 2.

3. Bibliographic Utilities, Networks, and Consortia

Because it is increasingly common for ARL Libraries to enter into consortial arrangements to purchase access to electronic resources, both "Library" and "External" expenditure blanks and instructions are provided. Please use the Comments section to describe expenditures that you believe are not covered by the question, or situations that do not seem to fit the instructions.

3a. Library Expenditures \$ 366,391

Report expenditures paid by the Library for services provided by national, regional, and local bibliographic utilities, networks, and consortia, such as OCLC and RLG, unless for user database access and subscriptions, which should be reported in Questions 1 or 2.

Include only expenditures that are part of Other Operating Expenditures on line 26 of the 2001/2002 ARL Statistics Questionnaire.

3b. External Expenditures \$ 1,437,798

If your library receives access to computer files, electronic serials or search services through one or more centrally-funded system or consortial arrangements for which it does not pay fully and/or directly (for example, funding is provided by the state on behalf of all members), enter the amount paid by external bodies on its behalf. If the specific dollar amount is not known, but the total student FTE for the consortium and amount spent for the academic members are known, divide the overall amount spent by your institution's share of the total student FTE.

4. Computer Hardware and Software \$ 1,091,886

Report expenditures from the library budget for computer hardware and software used to support library operations, whether purchased or leased, mainframe or microcomputer, and whether for staff or public use. Include expenditures for: maintenance; equipment used to run information service products when those expenditures can be separated from the price of the product; telecommunications infrastructure costs, such as wiring, hubs, routers, etc.

Include only expenditures that are part of Other Operating Expenditures on line 26 of the 2001/2002 ARL Statistics Questionnaire.

5. Document Delivery/Interlibrary Loan \$ 19,819

Report expenditures for document delivery and interlibrary loan services (both borrowing and lending). Include fees paid for photocopies, costs of telefacsimile transmission, royalties and access fees paid to provide document delivery or interlibrary loan. Include fees paid to bibliographic utilities if the portion paid for interlibrary loan can be separately counted.

Include only expenditures that are part of Miscellaneous Materials Expenditures on line 19 or Other Operating Expenditures on line 26 of the 2002/2003 ARL Statistics Questionnaire.

II. ELECTRONIC ACCESS

The library's online catalog is defined for the purposes of this survey to include all online, publicly-accessible catalog databases for main and branch libraries, and any other databases that catalog library holdings (e.g. documents, manuscripts) that may have been mounted as integral components of the library information system (i.e., choices on the menu viewed by users).

6. Number of records of locally owned materials in local online catalog 3,207,963

Report the number of bibliographic records in your local online catalog representing materials owned by your campus, including branch libraries on campus. Include both "shelved" records and documents or other item records that have been integrated in the OPAC. Exclude order and acquisitions records; include preliminary, partial or in-process records if the items represented could be made available to a user. In general, it is assumed that one record represents one title. Include records for materials in a storage building off- or on-campus if those materials were originally, and continue to be, owned entirely by your campus. Exclude records for non-local materials to which you have access through resource-sharing agreements, such as materials at the Center for Research Libraries or in a multi-campus facility. If you have loaded records for individual articles from periodical indexes, such as the Wilson indexes or MEDLINE, exclude those records from the count.

7. Percentage of cataloged library holdings represented by OPAC records 99%

Referring to the figure you gave in Question 6; indicate approximately what percentage the OPAC figure is of the total number of existing cataloged titles in the library. Do not consider manuscripts or special collections that never received cataloging. The intent is to indicate the degree to which the library has "converted" its manual catalogs, and thus the degree to which information about the library holdings is potentially accessible to other libraries and remote users. You may report a rough or rounded-off estimate, e.g. "85%."

III. IN-HOUSE USE

8. Number of in-house uses of materials* 494,771

Figure based on sampling? Yes

Answer with the total number for the fiscal year 2002/2003. Sampling may be used to extrapolate to a full year from a typical week or month. Report the number of in-house uses of hard-copy materials. "In-house use" is defined as the use of items from the library's collection in the library building, without being formally charged to a patron. Include uses that occur in conjunction with photocopying and open reserve collections. Include the use of reference books, periodicals, book stock, and all other library materials (print, microform, or other) that are used WITHIN the library. Exclude uses of electronic reference sources.

IV. SERVICES HOURS AND STAFFED SERVICES POINTS**9. Number of staffed library service points** 27

Count the number of staffed public service points in the main library and in all branch libraries reported in this inventory, including reference desks, information desks, circulation, current periodicals, reserve rooms, reprographic services (if staffed as a public facility), etc. Report the number of designated locations, not the number of staff.

10. Number of weekly public service hours 121.5

Report an unduplicated count of the total public service hours per typical full-service week (i.e., no holidays or other special accommodations) across both main library and branches using the following method (corresponds to IPEDS): If a library is open from 9:00 a.m. to 5:00 p.m. Monday through Friday, it should report 40 hours per week. If several of its branches are also open during these hours, the figure remains 40 hours per week. Should Branch A also be open one evening from 7:00 p.m. to 9:00 p.m., the total hours during which users can find service somewhere within the system becomes 42 hours per week. If Branch B is open the same hours on the same evening, the count is still 42, but if Branch B is open two hours on another evening, or remains open two hours later, the total is then 44 hours per week. Exclude 24-hour unstaffed reserve or similar reading rooms. The maximum total is 168 (i.e., a staffed reading room open 7 days per week, 24 hours per day).

5. COMMENTS AND/OR FOOTNOTES

#4. Expenses were reduced significantly due to the termination of leased computers in FY 01/02. Lease expenses in FY 02/03 were for final payments and the shipment of hardware. Less was spent on equipment leases and fewer workstations were replaced in FY 02/03.



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ARL PRESERVATION STATISTICS QUESTIONNAIRE, 2002/2003

ADMINISTRATION

1. Does the library have a preservation administrator? yes
2. If yes, what percentage of the administrator's total job assignment is dedicated to preservation activities and preservation program management? 100%
3. If yes, what is the Preservation supervisor's job title? Preservation Officer

PERSONNEL

4. If the library has a preservation administrator who supervises staff, how many staff are in the preservation unit (including the preservation administrator)?
 - 4a. FTE Professional staff 3
 - 4b. FTE Support Staff 6.25
 - 4c. FTE Student Assistants 1.00
 - 4d. FTE Total Staff 10.25
5. How many FTE staff are engaged in preservation activities library-wide (including staff reported in question #4 above)?
 - 5a. FTE Professional staff 3.61
 - 5b. FTE Support Staff 7.75
 - 5c. FTE Student Assistants 1.06
 - 5d. FTE Total Staff 12.42

EXPENDITURES

Check one: Canadian dollars _____ U.S. dollars

6. Salaries and wages for staff engaged in preservation activities library wide (as reported in Question #5 above)
 - 6a. Professional staff \$ 168,858
 - 6b. Support staff \$ 210,754
 - 6c. Student assistants \$ 13,073
 - 6d. TOTAL expenditures for preservation staff \$ 380,072
7. Contract expenditures
 - 7a. Contract conservation \$ 4,928
 - 7b. Contract commercial binding \$ 282,170
 - 7c. Contract preservation photocopying \$ 3,216
 - 7d. Contract preservation microfilming \$ 0
 - 7e. Other contract expenditures \$ 0

- 7f. TOTAL contract expenditures \$ 293,987
- 8. Preservation supplies \$ 71,489
- 9. Preservation equipment \$ 51,023
- 10. TOTAL preservation expenditures (add lines 6d, 7f, 8, & 9) \$ 792,897
- 11. Total preservation expenditures that came from external sources \$ 0

CONSERVATION TREATMENT

- 12. Number of volumes/pamphlets given level 1 conservation treatment 12,319
- 13. Number of volumes/pamphlets given level 2 conservation treatment 845
- 14. Number of volumes/pamphlets given level 3 conservation treatment 29
- 15. TOTAL number of volumes/pamphlets given conservation treatment (add lines 12, 13, & 14) 13,193
- 16. Number of unbound sheets given conservation treatment 69
- 17. Number of bound volumes/pamphlets mass deacidified 0
- 18. Number of linear feet of unbound papers mass deacidified 0
- 19. Number of photographs and non-paper items (e.g., audio tapes, motion picture film) given conservation treatment 22
- 20. Number of custom-fitted protective enclosures constructed 2,517

COMMERCIAL BINDING

- 21. Number of volumes commercially bound 43,107

PRESERVATION REFORMATTING

- 22. Number of bound volumes/pamphlets reformatted in their entirety
 - 22a. photocopied 35
 - 22b. microfilmed 0
 - 22c. digitized (optional) 7
- 23. Number of single, unbound sheets reformatted (e.g., one side of one manuscript page, one map)
 - 23a. photocopied 0
 - 23b. microfilmed 0
 - 23c. digitized (optional) 0
- 24. Number of photographs and non-paper items (e.g., audio tapes, motion picture film) reformatted
 - 24a. by analog means 40
 - 24b. by digital means 0

FOOTNOTES

- 1. Law Library statistics are included: Yes
- 2. Medical Library statistics are included: Yes
- If there are other main campus libraries that are not included, list in the footnotes section below.
- 3. Branch campus libraries included: We have only one campus X

4. Are there any additional footnotes? Yes X

Notes:

#4a. #5a. #6a. Increase due to the hiring of a Collections Conservator and a temporary Collection Assessment Librarian.

#7a. #7e. Decrease due to fewer items contracted for conservation.

#8. #9. Increase due to the creation of a new conservation lab.

#22b. Decrease apparent because of a microfilming grant used last year to reformat some bound volumes. The grant was not available this year.

#23a. #23c. #24a. #24b. Decrease apparent because a reformatting project took place last year and did not occur this year.



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Volume Count: All Duke Libraries 2002/2003


Library	Net Added 01/02	Total in Library 6-30-02	Gross Added 02/03	Lost Withdrawn Transfers	Total in Library 6-30-03
B-ES	1,727	202,387	3,008	-37	205,358
Chem.	1,740	68,642	1,742	-145	70,239
Div. Sch.	6,640	347,544	7,854	60	355,458
D.M.L.	343	27,314	476	-4	27,786
Lilly	6,047	297,750	7,954	-281	305,423
Music	3,890	109,821	4,516	-11	114,326
Vesic	6,444	264,598	6,740	-363	270,975
Perkins	56,809	3,186,410	101,921	-590	3,287,741
Special Coll.			3,769	0	
E-books		22,528		0	22,528
Subtotal	83,640	4,526,994	137,980	-1,371	4,659,834
Fuqua	-318	25,451	1,695	-1,559	25,587
Law	10,277	405,435	11,099	-2,012	414,522
Med. Ctr.	5,282	272,767	12,567	-144	285,190
Total	98,881	5,230,647	163,341	-5,086	5,385,133



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Non-Print Format Count: All Duke Libraries 2002/2003

Library	Audio	Files	Graphic Maps	Microforms	Video/ Film	
Archive	1060	0	57756	450	103	6033
B-ES	1	25	0	5	4,800	2
Chem.	3	6	1	0	13,274	0
Div. Sch.	0	99	0	0	39,673	0
D.M.L.	0	10	2	45	230	3
Lilly	1,543	130	0	2	43,563	16,796
LSC	1,268	2	2	19	0	122
Music	24,002	64	1,143	0	13,356	955
Curr. Per.	0	0	0	0	0	0
Docs.	0	4,758	0	127,176	1,251,096	59
News/Micro.	1	0	3	13	1,331,561	0
Ref.	62	362	11	209	117,753	10
Spec. Coll.	16,249	1378	247,543	2,360	25,840	26,004
Vesic	1	22	1	4	256	118
SUBTOTAL	44,190		306,462	130,283	2,841,505	50,102
Fuqua	0	461	0	0	446,631	1156
Law	277	175	0	0	968,344	289
Med. Ctr.	453	136	13,836	93	64	1,376
TOTAL	44,920	7,628	320,298	130,376	4,256,544	52,923



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Government Documents: All Duke Libraries (6-30-2003)

Library	Number
Fuqua	0
Law	0
Med. Ctr.	0
Perkins: Docs.	1,245,919
Total	1,245,919



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Manuscripts: All Duke Libraries (6/30/2003)

Library	Number
Fuqua	0
Law	46,182
Med. Ctr.	2,168,943
Perkins: Spec. Coll.	15,972,505
Archives	4,367,958
Total	22,555,588




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Titles Cataloged and Converted Since 1980: Perkins system (6-30-99)

Year	Titles Cataloged Monographs	Titles Cataloged Serials	Recon Monographs	Recon Serials
1980/81	29,935	----	----	----
1981/82	41,184	----	----	----
1982/83	49,276	----	----	----
1983/84	54,508	----	----	----
1984/85	39,538	----	----	----
1985/86	40,512	4,410	----	----
1986/87	44,674	3,295	----	2,710
1987/88	47,648	3,995	4,418	6,442
1988/89	56,660	3,883	68,613	4,294
1989/90	57,325	3,689	57,279	3,969
1990/91	60,144	3,496	101,545	3,799
1991/92	57,076	3,625	100,569	3,182
1992/93	48,936	2,965	91,880	3,731
1993/94	54,897	3,483	146,863	4,050
1994/95	52,918	3,755	152,355	2,141
1995/96	60,281	3,031	118,909	1,608
1996/97	54,323	3,934	93,549	1,220
1997/98	59,551	5,132	73,084	3,374
1998/99	53,333	2,394	22,658	2,646

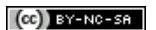



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