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Questions?

Contact **Yvonne Belanger**
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(919) 660-7892



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Statistics: Duke University Libraries

	2001/2002	2000/2001	Change	%
• Volumes held	5,234,338	5,149,772	84,566	1.6%
• Microforms held	4,172,847	3,938,458	234,389	5.6%
• Monographic volumes purchased	64,357	58,530	5,827	9.1%
• Current serials received	36,995	37,036	-41	-0.1%
• ILL provided	49,768	53,520	-3,752	-7.5%
• ILL received	16,909	18,704	-1,795	-10.6%
• Total circulation	520,209	519,150	1,159	0.2%
• Cataloged titles online	3,123,653	3,005,159	118,494	4%
• Percentage of cataloged titles online	99%	99%	0	0.0%
• Total expenditures	30,590,156	26,535,270	4,054,886	13.3%



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ARL STATISTICS QUESTIONNAIRE, 2001/2002

COLLECTIONS

Volumes in Library:

- 1a. Volumes held June 30, 2001 (Exclude microforms, uncataloged govt. docs., maps, a/v material)* _5,131,816_
2. Volumes added during year -- Gross (Exclude microforms, uncataloged govt. docs., maps, a/v material.)_109,430_
- 2a. Volumes withdrawn during year (Exclude microforms, uncataloged govt. docs., maps, a/v material.)_6,908_
3. Volumes added during year -- Net * _102,522_
1. Volumes held June 30, 2002 _5,234,338_
4. Number of monographic volumes purchased* (Volumes for which expenditures are reported on line 16.)_64,357_

Serials:

5. Number of current serials, including periodicals, purchased _34,744_
6. Number of current serials, including periodicals, received but not purchased (exchanges, gifts, deposits, etc.) _2,251_
7. Total number of current serials received _36,995_

Other Library Materials. Total number of pieces held June 30, 2002:

8. Microform units _4,172,847_
9. Government documents not counted elsewhere _1,244,820_
10. Computer files_7,316_
11. Manuscripts and archives (linear ft.)* _40,712_

Audiovisual materials:

12. Cartographic*_131,858
13. Graphic*_322,341_
14. Audio* _43,632_
15. Film and Video*_50,044_

EXPENDITURES Reported in Canadian dollars? No

Library Materials

16. Monographs (Expenditures for volumes reported on line 4) _3,695,533_
17. Current serials including periodicals _7,454,293_
18. Other library materials (e.g., microforms, a/v, etc.)* _u/a_
19. Miscellaneous (All materials fund expenditures not included above)_807,524_
20. Total library materials _12,048,338_

21. Contract binding _287,458_

Salaries and Wages

22. Professional staff *_6,856,436_

23. Support staff _4,751,319_

24. Student assistants* _558,365_

25. Total salaries and wages* 12,166,120_

26. Other operating expenditures* _6,088,156_

27. Total library expenditures* _30,590,072_

PERSONNEL

28. Professional staff, FTE _128_

29. Support staff, FTE _170_

30. Student assistants, FTE _45_

31. Total FTE staff _343_

INSTRUCTION

32. Number of library presentations to groups _1,023_

Figure based on sampling? No

33. Number of total participants in group presentations reported on line 32 _12,432_

Figure based on sampling? No

REFERENCE

34. Number of reference transactions _100,656_

Figure based on sampling? No

CIRCULATION

35. Number of initial circulations (excluding reserves) *_333,188_

36. Total circulations (initial and renewals, excluding reserves)*_520,209_

INTERLIBRARY LOANS

37. Total number of filled requests for materials provided to other libraries _49,768_

38. Total number of filled requests for materials received from other libraries _16,909

PH.D. DEGREES

39. Number of Ph.D.s awarded in FY 1999-2000 _201_

40. Number of fields in which Ph.D.s can be awarded _41_

FACULTY (See instruction Q41)

41. Number of full-time instructional faculty in FY 2000/2001 _901_

ENROLLMENT - FALL 2000 (TOTALS)

42. Full-time students, undergraduate and graduate _11,602_

43. Part-time students, undergraduate and graduate_324_

44. Full-time graduate students _5,456_

45. Part-time graduate students_169__

LOCAL CHARACTERISTICS or ATTRIBUTES

46. Basis of volume count is: X Physical _____ Bibliographic

47. Government documents are included in count of Current Serials. No

48. Fringe benefits are included in expenditures for salaries and wages. No

49. Law Library statistics are included. Yes

50. Medical Library statistics are included Yes

51. Other main campus libraries included: [list in "Footnotes" below].

52. Branch Campus Libraries. (See paragraph six of the "General Instructions")

Figures include branch CAMPUS libraries: No We have only one campus.

If branch campus libraries are included, please specify which campuses in "Footnotes" below.

If branch campus libraries are not included, please specify which campuses in "Footnotes" below.

FOOTNOTES

#1a. Includes 22,528 e-books library added to the collection in 2000/2001 but did not report for 2000/2001 survey.

#3 & #4. Include 3,691 e-books library purchased in 2001/2002.

#11-#15. Include materials in the University Archives which were officially incorporated into the library system in 2001. Their collections were excluded in the previous ARL reports.

#22, #24 - #27 Increases due to inclusion of Center for Information Technology in the report for the first time and the Academic Investment Proposals that have added additional activity in Curriculum 2000, Digital Library, Technology Flexibility and Library Services Center, etc.

#35 & #36 Include some reserve circulations.



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ARL STATISTICS QUESTIONNAIRE, 2001/2002 Fort Library at the Fuqua SCHOOL OF BUSINESS

COLLECTIONS

Volumes in Library:

- 1a. Volumes held June 30, 2001 (Exclude microforms, uncataloged govt. docs., maps, a/v material) _25,769_
2. Volumes added during year -- Gross (Exclude microforms, uncataloged govt. docs., maps, a/v material.) _1,477_
- 2a. Volumes withdrawn during year (Exclude microforms, uncataloged govt. docs., maps, a/v material.) _1,795_
3. Volumes added during year -- Net _318_
1. Volumes held June 30, 2002 _25,451_
4. Number of monographic volumes purchased (Volumes for which expenditures are reported on line 16) _807_

Serials:

5. Number of current serials, including periodicals, purchased _1,319_
6. Number of current serials, including periodicals, received but not purchased (exchanges, gifts, deposits, etc.) _19_
7. Total number of current serials received (Add line 5 to line 6) _1,338_

Other Library Materials. Total number of pieces held June 30, 2002:

8. Microform units _445,815_
9. Government documents not counted elsewhere _0_
10. Computer files _371_
11. Manuscripts and archives (linear ft.) _u/a_

Audiovisual materials:

12. Cartographic _u/a_
13. Graphic _u/a_
14. Audio _u/a_
15. Film and Video _1,080_

EXPENDITURES Reported in Canadian dollars? No

Library Materials

16. Monographs (Expenditures for volumes reported on line 4) _38,310_
17. Current serials including periodicals _176,301_
18. Other library materials (e.g., microforms, a/v, etc.) _6,349_
19. Miscellaneous (All materials fund expenditures not included above) _485,617_
20. Total library materials _706,577_

21. Contract binding _298

Salaries and Wages

- 22. Professional staff _u/a_
- 23. Support staff _u/a_
- 24. Student assistants _58,320_
- 25. Total salaries and wages _370,094_

26. Other operating expenditures _25,433_

27. Total library expenditures _1,102,402_

PERSONNEL

- 28. Professional staff, FTE _4_
- 29. Support staff, FTE _3.5_
- 30. Student assistants, FTE _4_
- 31. Total FTE staff (Add lines 28, 29, 30) _11.5_

INSTRUCTION

- 32. Number of library presentations to groups _29_
Figure based on sampling? No
- 33. Number of total participants in group presentations reported on line 32 _361_
Figure based on sampling? No

REFERENCE

- 34. Number of reference transactions _1,262_
Figure based on sampling? No

CIRCULATION

- 35. Number of initial circulations (excluding reserves) _4,555_
- 36. Total circulations (initial and renewals, excluding reserves) _8,021_

INTERLIBRARY LOANS


- 37. Total number of filled requests for materials provided to other libraries _334_
- 38. Total number of filled requests for materials received from other libraries _307_

LOCAL CHARACTERISTICS or ATTRIBUTES

- 46. Basis of volume count is: Physical Bibliographic
- 47. Government documents are included in count of Current Serials. No
- 48. Fringe benefits are included in expenditures for salaries and wages. No





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ARL ACADEMIC LAW LIBRARY STATISTICS QUESTIONNAIRE, 2001/2002

COLLECTIONS

Volumes in Library:

- 1a. Volumes held June 30, 2001 (Exclude microforms, uncataloged govt. docs., maps, a/v material). _395,208_
2. Volumes added during year -- Gross (Exclude microforms, uncataloged govt. docs., maps, a/v material.) _12,371_
- 2a. Volumes withdrawn during year (Exclude microforms, uncataloged govt. docs., maps, a/v material.) _2,144_
3. Volumes added during year -- Net _10,227_

1. Volumes held June 30, 2002 _405,435_
4. Number of monographic volumes purchased _U/A_

Serials:

5. Number of current serials, including periodicals, purchased _6,608_
6. Number of current serials, including periodicals, received but not purchased (exchanges, gifts, deposits, etc.) _133_
7. Total number of current serials received _6,741_

Other Library Materials. Total number of pieces held June 30, 2002:

8. Microform units _945,094_
9. Government documents not counted elsewhere _0_
10. Computer files _159_
11. Manuscripts and archives (linear ft.)_86_

Audiovisual materials:

12. Cartographic _0_
13. Graphic_0_
14. Audio _276_
15. Film and Video_276_

EXPENDITURES Reported in Canadian dollars? No

Library Materials

16. Monographs (Expenditures for volumes reported on line 4) _191,190_
17. Current serials including periodicals _1,014,246_
18. Other library materials (e.g., microforms, a/v, etc.) _61,245_
19. Miscellaneous (All materials fund expenditures not included above)_74,770_

20. Total library materials _1,341,450_

21. Contract binding _23,569_

Salaries and Wages

22. Professional staff _695,620_

23. Support staff _401,567_

24. Student assistants _15,551_

25. Total salaries and wages _1,112,738_

26. Other operating expenditures _123,335_

27. Total library expenditures _2,601,093_

PERSONNEL

28. Professional staff, FTE _10_

29. Support staff, FTE _13_

30. Student assistants, FTE _4_

31. Total FTE staff _27_

INSTRUCTION

32. Number of library presentations to groups _122_

Figure based on sampling? No

33. Number of total participants in group presentations reported on line 32 _534_

Figure based on sampling? No

REFERENCE

34. Number of reference transactions _3,068_

Figure based on sampling? No

CIRCULATION

35. Number of initial circulations (excluding reserves)* _17,922_

36. Total circulations (initial and renewals, excluding reserves) _32,596_

INTERLIBRARY LOANS

37. Total number of filled requests for materials provided to other libraries _1,129_

38. Total number of filled requests for materials received from other libraries _837_

LOCAL CHARACTERISTICS or ATTRIBUTES

46. Basis of volume count is: X Physical _____ Bibliographic

47. Government documents are included in count of Current Serials. No

48. Fringe benefits are included in expenditures for salaries and wages. No

51. Other main campus libraries included:

52. Branch Campus Libraries.

Figures include branch CAMPUS libraries: No We have only one campus.

If branch campus libraries are included, please specify which campuses in "Footnotes" below.

If branch campus libraries are not included, please specify which campuses in "Footnotes" below.

FOOTNOTES


#35-36. Includes reserves. Separate reserve statistics unavailable.



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STATISTICS QUESTIONNAIRE, 2001/2002 PERKINS SYSTEM ONLY (Including Divinity and Marine Lab library)

COLLECTIONS

Volumes in Library:

- 1a. Volumes held June 30, 2001 (Exclude microforms, uncataloged govt. docs., maps, a/v material) 4,443,354
2. Volumes added during year -- Gross (Exclude microforms, uncataloged govt. docs., maps, a/v material.) 89,951
- 2a. Volumes withdrawn during year (Exclude microforms, uncataloged govt. docs., maps, a/v material.) 2,620
3. Volumes added during year -- Net 87,331
1. Volumes held June 30, 2002 4,530,685
4. Number of monographic volumes purchased (Volumes for which expenditures are reported on line 16.) 61,519

Serials:

5. Number of current serials, including periodicals, purchased 22,838
6. Number of current serials, including periodicals, received but not purchased (exchanges, gifts, deposits, etc.) 2,060
7. Total number of current serials received 24,898

Other Library Materials. Total number of pieces held June 30, 2002:

8. Microform units 2,78,874
9. Government documents not counted elsewhere 1,244,820
10. Computer files 6,650
11. Manuscripts and archives (linear ft.) 36,587

Audiovisual materials:

12. Cartographic 131,858
13. Graphic 293,306
14. Audio 42,680
15. Film and Video 47,138

EXPENDITURES Reported in Canadian dollars? No

Library Materials

16. Monographs (Expenditures for volumes reported on line 4) 3,320,120
17. Current serials including periodicals 4,800,996
18. Other library materials (e.g., microforms, a/v, etc.) _U/A_
19. Miscellaneous (All materials fund expenditures not included above) 12,914
20. Total library materials 8,134,030

21. Contract binding 228,369

Salaries and Wages

22. Professional staff 4,963,060

23. Support staff 3,461,348

24. Student assistants 470,142

25. Total salaries and wages 8,894,550

26. Other operating expenditures 5,365,593

27. Total library expenditures 22,622,542

PERSONNEL

28. Professional staff, FTE 96

29. Support staff, FTE 125

30. Student assistants, FTE 36

31. Total FTE staff 258

INSTRUCTION

32. Number of library presentations to groups 621

Figure based on sampling? No

33. Number of total participants in group presentations reported on line 32 9,241

Figure based on sampling? No

REFERENCE

34. Number of reference transactions 74,609

Figure based on sampling? No

CIRCULATION

35. Number of initial circulations (excluding reserves) 289,892

36. Total circulations (initial and renewals, excluding reserves) 452,076

INTERLIBRARY LOANS

37. Total number of filled requests for materials provided to other libraries 24,400

38. Total number of filled requests for materials received from other libraries 12,891

LOCAL CHARACTERISTICS or ATTRIBUTES


46. Basis of volume count is: Physical Bibliographic

47. Government documents are included in count of Current Serials. No

48. Fringe benefits are included in expenditures for salaries and wages. No





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ARL SUPPLEMENTARY STATISTICS QUESTIONNAIRE, 2001/2002

I. EXPENDITURES Reported in Canadian dollars? Yes ____ No X

1-2. Computer Files, Electronic Serials and Search Services.

Questions 1 and 2 are intended to gather as complete a picture as possible of expenditures for electronic resources and services. Please use the Comments section to indicate any such expenditures you believe not to be covered by these questions. For each question, use the following general inclusion and exclusion guidelines:

Include expenditures for: electronic indexes and reference tools, electronic full-text periodical collections and electronic journal back-files and online searches of remote databases -- whether accessed remotely or installed locally from CD-ROM, magnetic tapes, magnetic disks, etc. Also include expenditures for materials purchased jointly with other institutions if such expenditures can be separated from other charges for joint services, fees paid to bibliographic utilities if the portion paid for computer files and search services can be separately counted, and equipment costs when they are inseparably bundled into the price of the information product.

Exclude expenditures for: bibliographic utilities, networks, and consortia that are unrelated to end-user database access, which should be reported in question 3, and library system software and software used only by the library staff, which should be reported in question 4.

1. Computer Files (one-time/monographic purchase) \$ 282,064

Report expenditures that are not current serials (i.e. are non-subscription, one-time, or monographic in nature) for software and machine-readable materials considered part of the collections. Examples include periodical backfiles, literature collections, one-time costs for JSTOR membership, etc.

Report expenditures from any of these categories from the 2001/2002 ARL Statistics Questionnaire: Monographs, Other Library Materials, Miscellaneous, or Other Operating Expenditures.

2. Electronic serials (on-going/leases/subscriptions) \$ 2,299,408

Report subscription expenditures (or those which are expected to be ongoing commitments) for serial publications whose primary format is electronic or for online searches of remote databases such as OCLC FirstSearch, DIALOG, Lexis-Nexis, etc. Examples include paid subscriptions for electronic journals and indexes/abstracts available via the Internet, CD-ROM serials, and annual access fees for resources purchased on a "one-time" basis, such as literature collections, JSTOR membership, etc.

Include expenditures that were reported as part of Current Serials on line 17 of the 2001/2002 ARL Statistics Questionnaire, or which were reported as part of Monographic, Other Library Materials, Miscellaneous, or Other Operating Expenditures.

2a. Electronic indexes and reference tools (Optional) \$ U/A

Include subscription expenditures for purchase of or access to reference tools such as encyclopedias, almanacs, indexes and abstracts; exclude expenditures for indexes and abstracts which include substantial access to ASCII text or full images of serial content, which should be reported in question 2b.

2b. Electronic full text periodicals (Optional) \$ U/A

Include: subscription expenditures for access to electronic versions of scholarly journals unless inseparably bundled with print subscription costs; expenditures for e-journal "aggregation" services; expenditures for indexes and abstracts which include substantial access to the ASCII text or full images of serial content.

NOTE: When supplying optional data, figures for 2a and 2b should equal the figure reported in 2.

3. Bibliographic Utilities, Networks, and Consortia

Because it is increasingly common for ARL Libraries to enter into consortial arrangements to purchase access to electronic resources, both "Library" and "External" expenditure blanks and instructions are provided. Please use the Comments section to describe expenditures that you believe are not covered by the question, or situations that do not seem to fit the instructions.

3a. Library Expenditures \$ 338,884

Report expenditures paid by the Library for services provided by national, regional, and local bibliographic utilities, networks, and consortia, such as OCLC and RLG, unless for user database access and subscriptions, which should be reported in Questions 1 or 2.

Include only expenditures that are part of Other Operating Expenditures on line 26 of the 2001/2002 ARL Statistics Questionnaire.

3b. External Expenditures \$ _u/a_

If your library receives access to computer files, electronic serials or search services through one or more centrally-funded system or consortial arrangements for which it does not pay fully and/or directly (for example, funding is provided by the state on behalf of all members), enter the amount paid by external bodies on its behalf. If the specific dollar amount is not known, but the total student FTE for the consortium and amount spent for the academic members are known, divide the overall amount spent by your institution's share of the total student FTE.

4. Computer Hardware and Software \$ ____1,600,884__

Report expenditures from the library budget for computer hardware and software used to support library operations, whether purchased or leased, mainframe or microcomputer, and whether for staff or public use. Include expenditures for: maintenance; equipment used to run information service products when those expenditures can be separated from the price of the product; telecommunications infrastructure costs, such as wiring, hubs, routers, etc.

Include only expenditures that are part of Other Operating Expenditures on line 26 of the 2001/2002 ARL Statistics Questionnaire.

5. Document Delivery/Interlibrary Loan \$ _____16,224__

Report expenditures for document delivery and interlibrary loan services (both borrowing and lending). Include fees paid for photocopies, costs of telefacsimile transmission, royalties and access fees paid to provide document delivery or interlibrary loan. Include fees paid to bibliographic utilities if the portion paid for interlibrary loan can be separately counted.

Include only expenditures that are part of Miscellaneous Materials Expenditures on line 19 or Other Operating Expenditures on line 26 of the 2001/2002 ARL Statistics Questionnaire.

II. ELECTRONIC ACCESS

The library's online catalog is defined for the purposes of this survey to include all online, publicly-accessible catalog databases for main and branch libraries, and any other databases that catalog library holdings (e.g. documents, manuscripts) that may have been mounted as integral components of the library information system (i.e., choices on the menu viewed by users).

6. Number of records of locally owned materials in local online catalog __3,123,653__

Report the number of bibliographic records in your local online catalog representing materials owned by your campus, including branch libraries on campus. Include both "shelflisted" records and documents or other item records that have been integrated in the OPAC. Exclude order and acquisitions records; include preliminary, partial or in-process records if the items represented could be made available to a user. In general, it is assumed that one record represents one title. Include records for materials in a storage building off- or on-campus if those materials were originally, and continue to be, owned entirely by your campus. Exclude records for non-local materials to which you have access through resource-sharing agreements, such as materials at the Center for Research Libraries or in a multi-campus facility. If you have loaded records for individual articles from periodical indexes, such as the Wilson indexes or MEDLINE, exclude those records from the count.

7. Percentage of cataloged library holdings represented by OPAC records _____99%__

Referring to the figure you gave in Question 6; indicate approximately what percentage the OPAC figure is of the total number of existing cataloged titles in the library. Do not consider manuscripts or special collections that never received cataloging. The intent is to indicate the degree to which the library has "converted" its manual catalogs, and thus the degree to which information about the library holdings is potentially accessible to other libraries and remote users. You may report a rough or rounded-off estimate, e.g. "85%."

III. IN-HOUSE USE

8. Number of in-house uses of materials* ____512,069__

Figure based on sampling? No

Answer with the total number for the fiscal year 2001/2002. Sampling may be used to extrapolate to a full year from a typical week or month. Report the number of in-house uses of hard-copy materials. "In-house use" is defined as the use of items from the library's collection in the library building, without being formally charged to a patron. Include uses that occur in conjunction with photocopying and open reserve collections. Include the use of reference books, periodicals, book stock, and all other library materials (print, microform, or other) that are used WITHIN the library. Exclude uses of electronic reference sources.

IV. SERVICES HOURS AND STAFFED SERVICES POINTS

9. Number of staffed library service points _____27_____

Count the number of staffed public service points in the main library and in all branch libraries reported in this inventory, including reference desks, information desks, circulation, current periodicals, reserve rooms, reprographic services (if staffed as a public facility), etc. Report the number of designated locations, not the number of staff.

10. Number of weekly public service hours _____121.5_____

Report an unduplicated count of the total public service hours per typical full-service week (i.e., no holidays or other special accommodations) across both main library and branches using the following method (corresponds to IPEDS): If a library is open from 9:00 a.m. to 5:00 p.m. Monday through Friday, it should report 40 hours per week. If several of its branches are also open during these hours, the figure remains 40 hours per week. Should Branch A also be open one evening from 7:00 p.m. to 9:00 p.m., the total hours during which users can find service somewhere within the system becomes 42 hours per week. If Branch B is open the same hours on the same evening, the count is still 42, but if Branch B is open two hours on another evening, or remains open two hours later, the total is then 44 hours per week. Exclude 24-hour unstaffed reserve or similar reading rooms. The maximum total is 168 (i.e., a staffed reading room open 7 days per week, 24 hours per day).

5. COMMENTS AND/OR FOOTNOTES

- #1. Expenditures decrease due to the Medical Center Library's budget cut. Excludes Law and Business School libraries.
- #4. Big increase due to the lease buyouts hardware purchases and increased maintenance costs as well as the Academic Investment Proposal that has added additional expenditures for Digital Library, Technology Flexibility, etc
- #5. In 2000/2001 the main library (Perkins Library) began charging for ILL transactions. Consequently income was generated and costs for borrowing books were significantly reduced. Figure for Business School Library is not available.
- # 8 Four branch libraries are excluded. Figure from Medical Center Library is based on sampling.



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ARL PRESERVATION STATISTICS QUESTIONNAIRE, 2001/2002

ADMINISTRATION

1. Does the library have a preservation administrator? yes
2. If yes, what percentage of the administrator's total job assignment is dedicated to preservation activities and preservation program management? 100%
3. If yes, what is the job title of the person to whom the preservation administrator reports? Director of Collections Services

PERSONNEL

4. If the library has a preservation administrator who supervises staff, how many staff are in the preservation unit (including the preservation administrator)?
 - 4a. FTE Professional staff 1
 - 4b. FTE Support Staff 5.5
 - 4c. FTE Student Assistants 0.89
 - 4d. FTE Total Staff 7.39
5. How many FTE staff are engaged in preservation activities library-wide (including staff reported in question #4 above)?
 - 5a. FTE Professional staff 1.61
 - 5b. FTE Support Staff 7.13
 - 5c. FTE Student Assistants 1.5
 - 5d. FTE Total Staff 10.23

EXPENDITURES

Check one: Canadian dollars _____ U.S. dollars

6. Salaries and wages for staff engaged in preservation activities library wide (as reported in Question #5 above)
 - 6a. Professional staff \$ 91,003
 - 6b. Support staff \$ 190,522
 - 6c. Student assistants \$ 14,853
 - 6d. TOTAL expenditures for preservation staff \$ 296,378
7. Contract expenditures
 - 7a. Contract conservation \$ 14,019
 - 7b. Contract commercial binding \$ 275,949
 - 7c. Contract preservation photocopying \$ 0
 - 7d. Contract preservation microfilming \$ 0
 - 7e. Other contract expenditures \$ 199

- 7f. TOTAL contract expenditures \$ 290,167
- 8. Preservation supplies \$ 38,775
- 9. Preservation equipment \$ 4,597
- 10. TOTAL preservation expenditures (add lines 6d, 7f, 8, & 9) \$ 629,917
- 11. Total preservation expenditures that came from external sources \$ 200

CONSERVATION TREATMENT

- 12. Number of volumes/pamphlets given level 1 conservation treatment 13,649
- 13. Number of volumes/pamphlets given level 2 conservation treatment 1,116
- 14. Number of volumes/pamphlets given level 3 conservation treatment 223
- 15. TOTAL number of volumes/pamphlets given conservation treatment (add lines 12, 13, & 14) 14,558
- 16. Number of unbound sheets given conservation treatment 7,580
- 17. Number of bound volumes/pamphlets mass deacidified 0
- 18. Number of linear feet of unbound papers mass deacidified 0
- 19. Number of photographs and non-paper items (e.g., audio tapes, motion picture film) given conservation treatment 100
- 20. Number of custom-fitted protective enclosures constructed 962

COMMERCIAL BINDING

- 21. Number of volumes commercially bound 39,255

PRESERVATION REFORMATTING

- 22. Number of bound volumes/pamphlets reformatted in their entirety
 - 22a. photocopied 40
 - 22b. microfilmed 523
 - 22c. digitized (optional) 7
- 23. Number of single, unbound sheets reformatted (e.g., one side of one manuscript page, one map)
 - 23a. photocopied 11,942
 - 23b. microfilmed 0
 - 23c. digitized (optional) 660
- 24. Number of photographs and non-paper items (e.g., audio tapes, motion picture film) reformatted
 - 24a. by analog means 4
 - 24b. by digital means 688

FOOTNOTES

- 1. Law Library statistics are included: Yes
- 2. Medical Library statistics are included: Yes
- If there are other main campus libraries that are not included, list in the footnotes section below.
- 3. Branch campus libraries included: We have only one campus X

4. Are there any additional footnotes? Yes X

Notes:


#4d & #5b: The 2001/2002 data are correct but they reflect that there are more staff with a lower salary total than what we reported for 2000/2001. We will be reviewing and analyzing our 2000/2001 salary and staff data for preservation and plan to resubmit our responses to these questions for 2000/2001.



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Volume Count: All Duke Libraries 2001/2002

Library	Total in Library 6-30-01	Gross Added 01/02	Lost Withdrawn and Transfers	Net Added 01/02	Total in Library 6-30-02
B-ES	200,660	3,113	-1,386	1,727	202,387
Chem.	66,902	1,739	1	1,740	68,642
Div. Sch.	340,904	6,688	-48	6,640	347,544
D.M.L.	26,971	350	-7	343	27,314
Lilly	291,703	6,259	-212	6,047	297,750
Music	105,931	3,892	-2	3,890	109,821
Vesic	258,154	6,904	-460	6,444	264,598
Perkins	3,129,601	57,315	-506	56,809	3,186,410
E-books	22,528	3,691	0	3,691	26,219
SUBTOTAL	4,443,354	89,951	-2,620	87,331	4,530,685
Fuqua	25,769	1,477	-1,795	-318	25,451
Law	395,208	12,371	-2,144	10,227	405,435
Med. Ctr.	267,485	5,631	-349	5,282	272,767
TOTAL	5,131,816	109,430	-6,908	102,522	5,234,338




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Non-Print Format Count: All Duke Libraries 2000/2001

Library	Audio	Computer Files	Graphic	Maps	Microforms	Video/ Film
B-ES	1	21	0	7	4,600	2
Chem.	3	6	0	0	13,240	1
Div. Sch.	203	71	0	0	35,115	0
D.M.L.	0	10	0	43	230	0
Lilly	2,083	138	0	4	41,825	13,896
Music	22,977	33	1,141	0	13,354	789
Curr. Per.	3	187	0	0	0	0
Docs.	0	4,343	0	130,079	1,215,395	52
News/Micro.	0	0	0	0	1,111,049	0
Ref.	57	354	0	230	106,528	0
Spec. Coll.	14,881	565	227,835	2,340	25,697	23,605
Vesic	1	466	0	4	4,626	94
SUBTOTAL	40,006	6,194	228,983	132,885	2,571,659	38,452
Fuqua	0	248	0	0	443,984	990
Law	237	149	0	42	922,751	237
Med. Ctr.	675	127	29,035	0	64	1,428
TOTAL	40,918	6,718	258,018	132,885	3,938,458	41,107



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Government Documents: All Duke Libraries (6-30-2001)

Library	Number
Fuqua	u/a
Law	0
Med. Ctr.	0
Perkins: Docs.	1,242,255
Total	1,242,255



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Manuscripts: All Duke Libraries (6/30/2002)

Library	Number
Fuqua	0
Law	46,182
Med. Ctr.	2,168,943
Perkins: Spec. Coll.	15,483,982
Archives	59,000
Total	17,758,107



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Titles Cataloged and Converted Since 1980: Perkins system (6-30-99)

Year	Titles Cataloged Monographs	Titles Cataloged Serials	Recon Monographs	Recon Serials
1980/81	29,935	----	----	----
1981/82	41,184	----	----	----
1982/83	49,276	----	----	----
1983/84	54,508	----	----	----
1984/85	39,538	----	----	----
1985/86	40,512	4,410	----	----
1986/87	44,674	3,295	----	2,710
1987/88	47,648	3,995	4,418	6,442
1988/89	56,660	3,883	68,613	4,294
1989/90	57,325	3,689	57,279	3,969
1990/91	60,144	3,496	101,545	3,799
1991/92	57,076	3,625	100,569	3,182
1992/93	48,936	2,965	91,880	3,731
1993/94	54,897	3,483	146,863	4,050
1994/95	52,918	3,755	152,355	2,141
1995/96	60,281	3,031	118,909	1,608
1996/97	54,323	3,934	93,549	1,220
1997/98	59,551	5,132	73,084	3,374
1998/99	53,333	2,394	22,658	2,646



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